

INTERLOCAL SERVICES AGREEMENT

BY AND BETWEEN

FRENCHTOWN ELEMENTARY BOARD OF EDUCATION

whose address is
902 Harrison Street, Frenchtown, NJ 08825
(Hereinafter "FRENCHTOWN")

AND

MILFORD PUBLIC BOARD OF EDUCATION

whose address is
7 Hillside Avenue, Milford, NJ 08848
(Hereinafter "MILFORD")

WHEREAS MILFORD has received a proposal from FRENCHTOWN to provide subcontracted School Business Administrator services; and

WHEREAS FRENCHTOWN and MILFORD desire to enter into a joint agreement wherein FRENCHTOWN will provide the said School Business Administrator services; and

WHEREAS N.J.S.A. 40:8a-1 ET SEQ., THE Interlocal services Act, provides that any local unit of the State of New Jersey may enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render; and

WHEREAS FRENCHTOWN and MILFORD are by definition local units under the said law; and FRENCHTOWN is empowered by law to provide School Business Administrator services; and

WHEREAS the provision of School Business administrator services by FRENCHTOWN is economically advantageous to MILFORD;

NOW THEREFORE FRENCHTOWN and MILFORD agree to the following terms and conditions of an Interlocal Service Agreement for the provision of School Business Administrator services in accordance with N.J.S.A. 40:8A-1 et seq.

PAYMENT FOR SCHOOL BUSINESS ADMINISTRATOR

Milford agrees to pay Frenchtown a yearly fee of \$42,667.00 for payment of the School Business Administrator to be paid monthly.

TERMS OF AGREEMENT

The term of this Agreement shall be July 1, 2009 through June 30, 2010.

DESIGNATION OF SCHOOL BUSINESS ADMINISTRATOR

FRENCHTOWN agrees that Susan Schaffner shall provide School Business Administrator services and further that she is certified by the State of New Jersey to provide the said services.

SURETY BOND

In accordance with law, MILFORD will provide a bond for Susan Schaffner.

CONDITION OF SERVICES

Business Administrator Services totaling 1.66 days per week will be provided to the Milford Public School. The amount of time per each day will be mutually agreed upon by the Frenchtown and Milford Board of Education

OUT OF POCKET COSTS

Any out of pocket costs including but not limited to supplies (e.g. checks, purchase orders, paper, software, postage, telephone) shall be the responsibility of MILFORD.

EXCLUDED SERVICES

Not included in this Agreement as responsibilities of FRENCHTON are the preparation of purchase orders and certain state reports (Report Card, Special Education).

NOTIFICATION

FRENCHTOWN shall notify MILFORD in writing no later than January 15, 2010 of their intention to renew or not renew the contract for the following school year (2010-2011). At that time they will also notify MILFORD of the cost for the shared service for the following school year (2010-2011) MILFORD shall notify FRENCHTOWN in writing no later than February 15, 2010 of their intention to renew or not renew the contract for the following school year (2010-2011).

ENTIRE AGREEMENT

This is the entire agreement between FRENCHTOWN and MILFORD. Any changes to the agreement shall be in writing signed by both parties.

Frenchtown BOE President

Frenchtown BOE Secretary

Milford BOE President

Milford Board Secretary